



# Mount Logan Middle School

## Registration Information 2009-20010

Welcome to Mount Logan Middle School. This packet contains information needed to successfully complete registration. **You will note that there are no registration fees for 6<sup>th</sup> grade students.** If your student chooses to purchase a yearbook, PE Clothes or needs to rent an instrument, these may be taken care of in one of the following ways:

### REGISTRATION PROCESS AND PAYMENT OF SCHOOL FEES

You may register your student in one of the following ways:

**1. To purchase a PE Uniform, Yearbook, or rent an instrument:**

• **Mail-In process:**

Please make your check payable to Mount Logan Middle School and mail to 875 North 200 East, Logan, UT 84321. Please indicate the items you will be purchasing and your student's ID number.

• **Walk-In process:**

Above items may be purchased at the Financial Office on Friday, August 14<sup>th</sup> from 9:00 am to 4:00 pm, Monday, August 17<sup>th</sup> from 11:00 am to 6 pm and Tuesday, August 18<sup>th</sup> from 11 am to 6 pm Please be sure to bring your student's class schedule.

**2. Lunches and/or Ala Carte Cards:**

• **PaySchools (Online Payment Processing System):**

Purchase lunches and/or Ala Carte cards using our online payment system through an electronic check, credit or debit card. PaySchools can be accessed by visiting the Logan City School District website at [www.loganschools.org](http://www.loganschools.org) and click on the PaySchools icon for details.

• **Mail-In Process:** Please mail a separate check to purchase lunch and/or Ala Carte cards. Check will need to be made payable to Mount Logan Middle School and mail to 875 North 200 East, Logan, UT 84321 (Include your student's ID number on your check)

**3. Walk-In Process:** Lunches/Ala Carte cards may be paid on Friday, August 14<sup>th</sup> from 9:00 am to 4:00 pm, Monday, August 17<sup>th</sup> from 11:00 am to 6 pm and Tuesday, August 18<sup>th</sup> from 11 am to 6 pm.

**4. Lockers:** Students will receive locker assignments and combinations at Back to School Night on Monday, August 24<sup>th</sup> (6:30 pm to 8:00 pm). Advisory teachers will assign lockers and provide combinations to students on the first day of school as well.

Students may pay for necessary items or purchase lunches on the first day of school.

### REGISTRATION SCHEDULE and IMPORTANT DATES

Date	Event	Time
August 14	Payment of registration fees, purchase lunch/Ala Carte cards, PE Uniforms, Yearbooks, etc.	9 am - 4 pm
August 17	Payment of registration fees, purchase lunch/Ala Carte cards, PE Uniforms, Yearbooks, etc.	11:00 am - 6 pm
August 18	Payment of registration fees, purchase lunch/Ala Carte cards, PE Uniforms, Yearbooks, etc.	11:00 am - 6 pm
August 19–21	Building closed to students – office opened to parents	8:00 am - 3:00 pm
August 24	First day of school for 7 <sup>th</sup> and 8 <sup>th</sup> grade students only (6 <sup>th</sup> grade stay home)	8:15 am - 3:05 pm
August 24	6 <sup>th</sup> Grade Back to School Night	6:30 pm - 8 pm
August 25	First day of school for 6 <sup>th</sup> grade students (7 <sup>th</sup> & 8 <sup>th</sup> grade stay home)	8:15 am - 3:05 pm
	7 <sup>th</sup> and 8 <sup>th</sup> Grade Open House	6:30 pm - 8 pm
August 26	Regular school day all grades attend	8:15 am – 3:05 pm
September 11	Yearbook Picture Day	

### Registration Process

August 14<sup>th</sup>

9:00 am to 4 pm.

August 17<sup>th</sup> and 18<sup>th</sup>

11:00 am to 6 pm

(Pay registration fees, purchase lunch/Ala Carte cards, purchase PE Uniforms, yearbooks, find classrooms)

### School Hours

School starts at 8:15 am on **Monday, Tuesday, Thursday, and Friday** (Building is opened at 7:50 am)

Beginning September 2<sup>nd</sup> School starts at 9:25 am on **Wednesday** (Building is opened at 9:00 am)

School ends Monday – Friday at 3:05 pm

### 6<sup>th</sup> Grade Back To School Night

Monday, August 24<sup>th</sup>  
6:30 pm – 8:00 pm

### 7<sup>th</sup> and 8<sup>th</sup> Grade Open House

Tuesday, August 25<sup>th</sup>  
6:30 pm – 8:00 pm

### Yearbook Picture Day

September 11<sup>th</sup>